HORRINGER-cum-ICKWORTH PARISH COUNCIL

You are duly summoned to attend the next meeting of the Parish Council Meeting on

Wednesday 21st October 2026

In Horringer Community Centre Meeting Room at 7.30pm

Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors Present:
Colin Knight, Tom Lewis, Sarah Levett, Beccy Hopfensperger
Also Present:
Nicola Calder (Administrator)

Democratic 15 minutes Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will commence at 7.45pm.

PARISH COUNCIL MEETING MINUTES

1.	**Chairman's welcome and opening statement** a) Vacancies for a Cllr and a Vice Chair.
2.	**Apologies – Kevin Rooney, Ian Frost, Simon Scott, Karen Soons** To receive and accept apologies and reason for absence.
3.	**Declarations of Interest & requests for Dispensations** a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. a) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
4.	**To consider the Approval of the Minutes of the Last Meeting – 14th September 2026 as previously circulated. Proposed Knight, 2nd Levett.**
5.	**Neighbourhood Plan – Consultation 20/10/26, 30 residents attended.** We've now reached a major milestone and are consulting widely on the Draft Plan until Monday 7 December. You now have the opportunity to say whether or not you support the content of the Plan or would like to see some changes and so influence planning and development policy for Horringer cum Ickworth for the coming years. https://horringer-pc.gov.uk/neighbourhood-plan?stage=Stage
6.	**Democratic 15 minutes Public Question Time – One member of the public present (potential cllr)** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

7.	**Review Action Points from the last meeting – as previously circulated**
	• **AP1 – TL & NC**
	  • Consider putting the SID on the bus stop pole outside Lucas Cottages. Clerk has enquired re the ownership of the land on Westley Lane, TL suggested a site between The 6 Bells and Meadow Drive **- Still in progress**
	  • Quote for new solar SID has been received. Awaiting confirmation of new sites before purchasing.

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	• A form has been located to request new sites and new SID, this needs to be completed. **– The clerk has requested a meeting with highways to discuss a reply has been received today and will arrange a meeting.** • Cllr Knight felt the Community initiative needed rewording – ~~AP2 - CK~~ will reword and send to IP before the 10th October the printers deadline. - **DONE** • ~~AP3 - NC~~ to E-mail residents as the fence that lines the path has fallen down & the brambles are over hanging. **DONE** • **AP2 – CK** To arrange a meeting with the resident who lives near the site to see what the requirements are to stop people parking on the grassed areas. One suggestion is large planters if the resident is happy to look after them. • **AP3 – NC** To visit play area for new netting and see what is needed and gather quote. **Waiting for quote.**
8.	**Matters arising from Minutes of the previous meeting –** a) To discuss the land by the telephone exchange and how to make it work for the village. – Email has been sent to Justin re the parking. Bench, planters and notice board. b) To discuss extra netting for the play area a request from a resident. – waiting for quote.
9.	**Planning Applications** a) **DC/26/1432/HH** - Householder planning application - a. front porch b. single storey rear extension - **Rossendale House Manor Lane Horringer – No issues with building, just a note it is close to trees in conservation area.**
10.	**Reports** a) County Councillor's Report (BH) – No report b) Borough Councillor Report (KS) – No report a) Chairman's Report (CK) – seen as read
11.	**Updates** a) SIDs & Traffic in the village (TL) – It was reported that there have been issues with batteries not holding charge. We will test them over the next month and replace if needed. The SID is located at sharps lane for 4/5 weeks. https://horringer-pc.gov.uk/assets/Minutes/2026-2027-Other-Meeting-Documents/SID-2026-08-17-2026-09-20-16.pdf b) Neighbourhood Plan (SS) – See point 5. c) Play area (BY) – Equipment has been painted, netting fixed, metal sign needs changing **AP4 - NC** to check it. c) Emergency Plan (SL) – Article in the diary for volunteers. We are making good progress on this.
12.	**To receive and consider all financial matters coming forth from the RFO –** a) To approve items for payment – future and retrospective – All agreed b) To note the accounts paid since the last meeting – All agreed c) To consider and receive the Bank Reconciliations for period need the dates – period ending 30/09/26 – All agreed d) To approve and sign the internal controls checklist. – All agreed e) To note the clerk additional hours. – All agreed d) To note the closure of the Audit has been received. – All agreed e) To discuss quotes received for insurance. All voted to go with Zurich. f) The Clerk has completed CiLCA, the clerks pay will now rise one point. – All agreed
13.	**To receive and consider matters relating to the following:** a) To discuss vacancy application for councillor. – Potential councillor attended and co-opted. b) To discuss planning training and policy. – The planning policy has been adopted going forward.

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	c) To discuss the overgrown hedges in the village. – **AP5 – NC** to write to the resident and see if we get a reply. d) To note the footpath has been cleared from The Six Bells and the low way. – Completed the first stage. **AP6 – NC** to chase the contractor for the next stage.
14.	**To receive any items of correspondence not previously circulated.** **Call for sites.**
15.	Date of next scheduled meeting to be confirmed as **16th November 2026**
16.	**Close of meeting 20:40**

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.

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