HORRINGER-cum-ICKWORTH PARISH COUNCIL

You are duly summoned to attend the next meeting of the Parish Council Meeting on Monday 14th September 2026. In Horringer Community Centre Meeting Room at 7.30pm Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors Present:
Colin Knight, Tom Lewis, Simon Scott (left @20:35), Sarah Levett, Ian Frost, Beccy Hopfensperger, Karen Soons
Also Present:
Nicola Calder (Administrator), Peter Crofts (left @ 20:38), Brad Young (left @ 20:38), Ian Poole (left @ 20:38)

Democratic 15 minutes Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will commence at 7.45pm.

PARISH COUNCIL MEETING MINUTES

1.	**Chairman's welcome and opening statement** a) Vacancies for a Cllr and a Vice Chair.
2.	**Apologies – Kevin Rooney, Karen Soons** To receive and accept apologies and reason for absence. Apologies were accepted by all present.
3.	**Declarations of Interest & requests for Dispensations - NONE** a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. a) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
4.	**To consider the Approval of the Minutes of the Last Meeting – 20th July 2026 as previously circulated.** Approved by Colin Knight and seconded Simon Scott.
5.	**Neighbourhood Plan (NHP)** **Progress and next steps..** • The draft Neighbourhood Plan has been written which includes the NPPF changes. • The draft plan will be for public consultation that will last 6 weeks, residents will be able to comment on the draft plan. An event is planned for the 20th October to publicise the NHP, this will include a survey online and on paper. • The statutory bodies will be notified. • All comments will then be taken into consideration and the plan looked at and any amendments made. • The plan will then be submitted to West Suffolk Council, and they will review it over a 6 week period. • An independent examiner will then review the plan and comment. • Finally, a parish referendum and the residents will vote for or against the plan, and it will then be adopted. **What's the benefit of having NHP** – Identifies items in the village that the local plan doesn't, for example key features, views, conservation area and settlement gaps. Where a site is allocated for

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	development, it can insist on certain details for the site, which are written int the NHP. Where Community Infrastructure Levy is available, they will pay an extra 5% per square meter if you have a NHP to spend on play areas and improvement of the village infrastructure. Cllr Knight felt the Community initiative needed rewording – **AP2 - CK** will reword and send to IP before the 10th October the printers deadline. That, subject to the minor review of the content of the Plan's proposed Parish Initiatives, the draft Neighbourhood Plan be approved for the purposes of carrying out the statutory Pre-Submission Consultation for a minimum 6 weeks. All in favour of the NHP.
6.	**Democratic 15 minutes Public Question Time – No public present** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

7.	**To consider the Action Points from the last meeting.**
	• **AP1 – TL & NC**
	  • Consider putting the SID on the bus stop pole outside Lucas Cottages. Clerk has enquired re the ownership of the land on Westley Lane, TL suggested a site between The 6 Bells and Meadow Drive **- Still in progress**
	  • Quote for new solar SID has been received. Awaiting confirmation of new sites before purchasing.
	  • A form has been located to request new sites and new SID, this needs to be completed. **– The clerk has requested a meeting with highways to discuss a reply has been received today and will arrange a meeting.**
	• The footpath from Sharps Lane to The 6 Bells. The Cllrs discussed with BH the option of scraping back the soil off the path to form a wider path. This would make it easier and safer to walk around the village. BH suggested that she could help with the cost out of the locality budget. ~~AP2 – NC~~ – See 12f - **Remove**
	• The village gateway has been reported as smashed. Towards Haverhill on the right-hand side. ~~AP3 – NC~~ To investigate damage and enquire if it's cover by insurance. **– Repaired - Remove**
	• Horringer Diary – The Parish Council would like to submit an article into every diary edition. ~~AP4 – NC~~ to find out the deadline for the diary so we can add an update every edition of the diary.- See 8e - **Remove**
	• Self Help scheme they offer and discuss if it is something that Horringer could utilise. – The clerk has advertised for a working group. ~~AP5 – NC~~ An article needs to be written for the diary and posters to advertise.- **Remove**
	• ~~AP6 - NC~~ E-mail back and explaining what we are doing as a parish council to try and combat speeding. **– Done**
	• To discuss the area of land outside the telephone exchange, The Street, Horringer. It is looking very tired, and a resident has e-mailed in to say so. – **The area of land in question is owned by Bristol Estates. The Parish Council cannot complete work on land they do not own.** ~~AP7 – CK~~ **to reply. –** See 13c – **Remove**
	• Reversing and traffic on Meadow Drive from the school. – ~~AP8 – CK~~ - Email to the school asking them to be considerate with their parking. – E-mail received from School, they have taken actions to prevent it happening again - **Remove**

8.	**Matters arising from Minutes of the previous meeting –** This covers any updates of actions agreed at the last meeting which are not an agenda item.

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	a) To note works on the Pond opposite The 6 Bells – Noted, clerk has e-mailed Havebury again. b) To note the delays on bin collections - Noted c) To note the Suffolk Police & crime report - Noted d) To note e-mail from West Suffolk Council for call for sites – Noted added to website. e) To note dates for Diary deadlines 6 Nov, 5 Feb, 7 May – Noted.
9.	**Planning Applications** a) **DC/26/1191/HH -** Householder planning application - single storey side extension **- 1 The Chestnuts Horringer Suffolk IP29 5SD – No Comment** b) **DC/26/1180/HH -** Householder planning application - single storey rear extension **- 10 Hornings Park Horringer Suffolk IP29 5AL – Support**
10.	**Reports** a) County Councillor's Report (BH) – Report seen as read. b) Borough Councillor Report (KS) – Not attendance. c) Chairman's Report (CK) – Seen as read.
11.	**Updates** a) SIDs & Traffic in the village (TL) – There have been no significate change in the traffic/traffic speed over the summer. The SID will be moved to Ickworth entrance. Have the SID display showing drivers their speed cuts traffic speeding by 50%. b) Neighbourhood Plan (SS) – See item 5. c) Play area (BY) – The equipment has been repainted and looks very good. d) Emergency Plan (SL) – The emergency plan is at a halfway point. SL has written an advert for the Horringer Diary to ask for volunteers to help.
12.	**To receive and consider all financial matters coming forth from the RFO –** a) To approve items for payment – future and retrospective - **Approved** b) To note the accounts paid since the last meeting **- Noted** c) To consider and receive the Bank Reconciliations for period need the dates – period ending 31/07/26 & 31/08/2026 - **Approved** d) To approve and sign the internal controls checklist.- **Approved** e) To note the clerk additional hours. - **Approved** f) To approve Quotes for Play area Painting, Skirting between The Six Bells and Sharpes Lane & reinstating the village gateway toward Haverhill. - **AWFM** g) NALC pay increase agreed. - **Approved** h) To note a nest account and Direct debit has been set up for the payment of pension. - **Approved** e) To note S.Scott has been added to the bank. - **Approved**
13.	**To receive and consider matters relating to the following:** a) To discuss the overgrown path opposite the Six Bells. – **AP3 - NC** to E-mail residents as the fence that lines the path has fallen down & the brambles are over hanging. b) To request a volunteer for the Horringer Charities Ex-Officio Trustee. – Ian Frost volunteered. c) To discuss the land by the telephone exchange and how to make it work for the village. – **AP4 – CK** To arrange a meeting with the resident who lives near the site to see what the requirements are to stop people parking on the grassed areas. One suggestion is large planters if the resident is happy to look after them. d) To discuss extra netting for the play area a request from a resident. – **AP5 – NC** To visit site and see what is needed and gather quote.

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	e) To advise the Council that we have not had our AGAR Audit completion through yet. The Clerk has contacted PKF Little John and they confirm it is in the system. – They have requested more paperwork.
14.	**To receive any items of correspondence not previously circulated - None**
15.	Date of next scheduled meeting to be confirmed as **19th October 2026** **To decide on dates for the next meeting – dates confirmed and will be published before the next meeting.**
16.	**Close of meeting 10pm.**

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.

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