HORRINGER-cum-ICKWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting on Monday 15th June 2026

In Horringer Community Centre small meeting room at 7.30pm

Councillors Present: Colin Knight, Tom Lewis, Sarah Levett, Simon Scott, Kevin Rooney, Brad Young

Also Present: Nicola Calder (Administrator), Becky Hopfensperger (County Councillor)

Democratic 15 minutes Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will commence at 7.45pm.

PARISH COUNCIL MEETING MINUTES

1.	**Record Councillors' Apologies for absence - Ian Frost** a) Council to receive apologies for absence. – All accepted b) Council to consent to accept apologies received. – All accepted
2.	**Declarations of Interest & requests for Dispensations - None** a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
3.	**To consider the Approval of the Minutes of the Last Meeting – 18th May 2026 as previously circulated. All agreed – Approved by Colin Knight, seconded by Tom Lewis**
4.	**Democratic 15 minutes Public Question Time – None present** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

5.	**Review Action Points from the last meeting – as previously circulated**
	• **AP1 – TL & NC**
	  • Consider putting the SID on the bus stop pole outside Lucas Cottages. Clerk has enquired re the ownership of the land on Westley Lane, TL suggested a site between The 6 Bells and Meadow Drive **- Still in progress**
	  • Quote for new solar SID has been received. Awaiting confirmation of new sites before purchasing.
	  • A form has been located to request new sites and new SID, this needs to be completed. **– The clerk has requested a meeting with highways to discuss a reply has been received today and will arrange a meeting. – ON GOING**
	• Councillor training – It was discussed at NHP meeting that councillors would benefit from Planning training. NC contacted SALC, they do not have any training on planning scheduled in due to the changes in planning law. They have directed us to some material to read (will be circulated to all Cllr's). P Crofts has offered planning training to all Cllr's, it will consist of a 2 hour planning law training session. The new Planning Act was passed last year – and P Crofts can update the Cllr's on the changes in the planning laws. ~~AP2 – PC~~ P Crofts will make arrangements to run the course and send an invitation. – Remove – I Frost, T Lewis & S, Scott attended the training.

	• Reports of rats on the estate – WSC have been contacted. ~~AP3 – NC~~ **to chase – Reported to WSC. - Remove**
6.	**Planning Applications** a) **DC/26/0875/TCA -** Trees in a conservation area notification - one walnut (marked on plan) overall crown reduction by two metres, two hazel (marked on plan) overall crown reduction by 1.5 metres and five damson (marked on plan) overall crown reduction by one metre **- The Old Forge Manor Lane Horringer IP29 5PY - Support** b) **DC/26/0805/HH & DC/26/0806/LB -** Householder planning application - creation of new vehicular access with brick entrance walls and gates **- The Cottage Westley Lane Horringer IP29 5RZ - Support** c) **DC/26/0851/TCA -** Trees in a conservation area notification - one silver birch (marked on plan) fell **- 2 Lady Bristol Cottages The Street Horringer - Support**
7.	**Reports** a) County Councillor's Report (KS) - None b) Community Council Report (EB) – Minutes received c) Borough Councillor Report (BH) – None The footpath from Sharps Lane to The 6 Bells. The Cllrs discussed with BH the option of scraping back the soil off the path to form a wider path. This would make it easier and safer to walk around the village. BH suggested that she could help with the cost out of the locality budget. **AP2 – NC** – To obtain quotes. Suffolk County Council has legally Challenged the Local Government Reorganisation and has issued a pre-action letter. d) Tree Report (JF) - None e) Chairman's Report (CK) – Seen as read
8.	**Updates** a) SIDs & Speed Survey (TL) – No report b) Neighbourhood Plan (SS) – The Consultant is working on the draft plan, and we hope to have a Public Consultation in the Summer. c) Play area (BY) – No report d) Emergency Plan (SL) – No update
9.	**Finances** a) Payment schedule and invoices to be paid' – All agreed b) Any invoices received after the agenda had gone out – All Agreed c) Approve NC hours – All Agreed d) To sign the internal control check list – All Agreed f) To consider and receive the Bank Reconciliations for period – All Agreed g) To sign and approve Internal Control Statement and Report – All Agreed h) To adopt the Standing orders for 2026 – All Agreed i) To adopt the financial Regulation for 2026 - All Agreed j) To adopt the Code of conduct 2026 – All Agreed k) To approve regular payments for the year 2026-27. – All Agreed l) All Grants have been paid. – All Agreed
10.	**Audit** • Update on Audit for 2025-26 • Action plan has been set – 5 action points see website. • All documents have been sent to PKF external auditors.

11.	**Correspondence** a) Reply to T Wells e-mail regarding the gift of land to the village – **AP3 – All** NC to acknowledge the offer. SL to draft a letter and circulate for adjustments. b) Cllr Peter Crofts has resigned. There is now a space for a new Cllr. c) A resident has reported that the pond opposite the 6 Bells is overgrown and obscuring the line of sight when trying to pull out of their drive. **AP4 – NC** To report and chase. The pond is owned by Havebury. d) The village gateway has been reported as smashed. Towards Haverhill on the right-hand side. **AP5 – NC** To investigate damage and enquire if it's cover by insurance. e) NC attended highways forum. Information will be sent around via e-mail of training we can access to form a group to help keep the village tidy.
12.	Date of next scheduled meeting to be confirmed as **20th July 2026**

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.