HORRINGER-cum-ICKWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting on Monday, 18th May 2026
In Horringer Community Centre immediately after the Annual Village Meeting.
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Democratic 15 minutes Public Question Time: Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

In attendance: Colin Knight, Peter Crofts, Tom Lewis, Ian Frost, Sarah Levett & Nicky Calder (Clerk)

ANNUAL PARISH COUNCIL MEETING MINUTES

1.	**Election of Chair inc. signing of the Declaration of Acceptance of Office for the position - Colin Knight**
2.	**Election of Vice-Chair inc. signing of the Declaration of Acceptance of Office for the position – Peter Crofts**
3.	**Record Councillors' Apologies for absence** a) Council to receive apologies for absence. b) Council to consent to accept apologies received. **Apologies received and accepted by all – Karen Soons**
4.	**Declarations of Interest & requests for Dispensations - DONE** a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
5.	**To consider the Approval of the Minutes of the Last Meeting – 14th April 2026** As previously circulated approved Colin Knight, Peter Crofts seconded
6.	**Democratic 15 minutes Public Question Time** Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

7.	**Review Action Points from the last meeting – as previously circulated**
	• **AP1 – TL & NC**
	  • Consider putting the SID on the bus stop pole outside Lucas Cottages. Clerk has enquired re the ownership of the land on Westley Lane, TL suggested a site between The 6 Bells and Meadow Drive **- Still in progress**
	  • Quote for new solar SID has been received. Awaiting confirmation of new sites before purchasing.
	  • A form has been located to request new sites and new SID, this needs to be completed. **– The clerk has requested a meeting with highways to discuss a reply has been received today and will arrange a meeting.**
	• ~~AP2 - CK~~ to arrange meeting with Simon Potts. ~~AP3 - NC~~ to acquire quote for bollards. Revisit bollards for the top of Meadow Drive Land adjoining The Street and Meadow Drive. We have received a reply from the house owner on the corner who confirms that there is no right-of-

	way access to rear of his property for other residents. We can now approach Bristol Estates for their opinion on the bollard idea and maybe suggest a meeting on-site with Simon Pott to discuss way forward. – Quotes received, awaiting response from Bristol Estates. A Letter has been **delivered by the police** the address that the car in question is visiting. Since the letter has been delivered the car has been seen on the path and more often on the grass verge. This is owned by Bristol Estates. **REMOVE –This is not Parish Council Land. We are not permitted to complete any works on land that is not owned by the Parish.** • New bins have been delivered to households – ~~AP3 – NC~~ To order some 30mph stickers for the bins. **– DONE, please if residents would like some visit The 6 Bells on a Friday Morning to collect.** • Flyer for the APM – ~~AP4 –~~ **DONE** • Councillor training – It was discussed at NHP meeting that councillors would benefit from Planning training. NC contacted SALC, they do not have any training on planning scheduled in due to the changes in planning law. They have directed us to some material to read (will be circulated to all Cllr's). P Crofts has offered planning training to all Cllr's, it will consist of a 2 hour planning law training session. The new Planning Act was passed last year – and P Crofts can update the Cllr's on the changes in the planning laws. **AP2 – PC** P Crofts will make arrangements to run the course and send an invitation. – **ONGOING nothing planned.**
8.	**Planning Applications - NONE**
9.	**Reports** a) County Councillor's Report (BH) – Seen as read b) Community Council Report (EB) – None c) Borough Councillor Report (KS) – None d) Tree Report (JF) – Seen as read e) Chairman's Report (CK) – As AGM
10.	**Updates** a) SIDs & Speed Survey (TL) – As AGM b) Neighbourhood Plan (PC) – As AGM T Wells presentation - T Wells outlined their BNG proposals for part of their land as well as the 30 dwellings submission they are making to WSC as part of the call for sites process for the new Local Plan. c) Play area (BY) - None d) Emergency Plan (SL) – As AGM
11.	**Finances** a) Payment schedule and invoices to be paid' – All Agreed b) Any invoices received after the agenda had gone out – All Agreed c) Approve NC hours – All Agreed d) To sign the internal control check list – All Agreed e) To consider and receive the Bank Reconciliations for period – All Agreed
12.	**Correspondence** • Reports of rats on the estate – WSC have been contacted. **AP3 – NC to chase.**
13.	Date of next scheduled meeting to be confirmed as **15th June 2026**

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.