

HORRINGER-cum-ICKWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting on Monday 9th February 2026

In Horringer Community Centre small meeting room at 7.30pm

Councillors Present: Colin Knight, Peter Crofts, Tom Lewis, Ian Frost, Sarah Levett, Rob Brooks

Also Present: Nicola Calder (Administrator), Kevin Rooney (Potential Cllr), Brad Young

Democratic 15 minutes Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

The formal Parish Council meeting will commence at 7.45pm.

Minutes

1.	Record Councillors' Apologies for absence - Karen Soons (District & County Cllr) a) Council to receive apologies for absence. b) Council to consent to accept apologies received.
2.	Declarations of Interest & requests for Dispensations - None a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
3.	To consider the Approval of the Minutes of the Last Meeting – 19th January 2026 as previously circulated. Proposed C.Knight, Seconded P.Crofts.
4.	Democratic 15 minutes Public Question Time – None attended. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.
5.	Review Action Points from the last meeting – as previously circulated <ul style="list-style-type: none">● AP1 – TL SCC / Police should review and discuss future progress on ANPR and speeding enforcement. To write and invite him to a Parish Council meeting to discuss. Remove● AP2 AP1 – TL Consider putting the SID on the bus stop pole outside Lucas Cottages. Clerk has enquired re the ownership of the land on Westley Lane, TL suggested a site between The 6 Bells and Meadow Drive - Still in progress.● AP3 – TL We would like a second SID, a quote has been obtained for a solar SID. Quotes have been received, awaiting confirmation of new site, see AP2.● AP4 AP2- CK to arrange meeting with Simon Potts. AP3 - NC to acquire quote for bollards. Revisit bollards for the top of Meadow Drive Land adjoining The Street and Meadow Drive. We have received a reply from the house owner on the corner who confirms that there is no right-of-way access to rear of his property for other residents. We can now approach Bristol Estates for their opinion on the bollard idea and maybe suggest a meeting on-site with Simon Pott to discuss way forward. – E-mail sent to S.Potts, awaiting reply and quotes.● AP6 – TL The battery life is now very short and needs replacing. Request a quote for them. DONE● AP7 – NC The new SID will need new poles. To request quotes and permissions for new poles. See AP2 Remove.● AP8 – NC Grants available to help repair the play area, form to be filled in. DONE

	<ul style="list-style-type: none"> ● AP9 – NC Refer resident to Havebury. E-mail re grit bin – They should only be used on the highways. The PC would have to purchase one and it would have to be not yellow, and we would have to fill it. – DONE ● AP10 – NC Contact people on the grit list volunteers to renew the list. – DONE ● AP11 – NC To investigate insurance. Litter picking – Resident would like to help as part of school. Applied via West Suffolk Council. ● AP12 – NC To invite them to the next meeting. Resident expressing interest in becoming a Councillor. – DONE
6.	Planning Applications – NONE Received
7.	Reports <ol style="list-style-type: none"> a) County Councillor’s Report (KS) – Seen as read b) Community Council Report (EB) – No report c) Borough Councillor Report (KS) – Seen as read d) Tree Report (JF) – No report e) Chairman’s Report (CK) – Seen as read
8.	Updates <ol style="list-style-type: none"> a) SIDs & Speed Survey (TL) – New batteries for SID have arrived. SID is sited near Sharpes Lane. b) Neighbourhood Plan (PC) – The NHP committee is now tackling policies, some are already included as they come from the local plan. All highways’ issues are not part of the NHP, they will be village policies/community actions. The NHP committee are meeting with WSC next week to discuss the policies. c) Play area (BY) – We have asked WSC for a meeting at the next inspection. £1000 has been allocated before year end. d) Emergency Plan (SL) – No update. Once the plan has been completed how are we going to communicate that we have one to the residents. SL suggested that we have a part or draft of the plan ready for APM, so we can present it to the residents. e) Thermal Imaging (RB) – Posters have been put up. RB will draft an e-mail to send to the residents requesting the survey and explaining the times and conditions.
9.	Finances <ol style="list-style-type: none"> a) Payment schedule and invoices to be paid’ – All agreed b) Any invoices received after the agenda had gone out – All agreed c) Approve NC hours – All agreed d) To sign the internal control check list - Done e) To consider and receive the Bank Reconciliations for period – All agreed f) To accept Letter of engagement for SALC audit – All accepted
10.	Correspondence <ol style="list-style-type: none"> a) Discussion on co-option - 2 candidates have been seen and S Scott has been selected to join the council. AP4 – NC To organise all the necessary paperwork and e-mail address. b) BR7, the resident will need to ask the County Council. c) Renew policies as updated on the website – None of the policies have changed expect the IT policy which is new from SALC. <ul style="list-style-type: none"> ● Complaints ● Data Protection ● Fixed Asset ● FOI Request ● FOI ● Grant policy ● Meeting attendance

	<ul style="list-style-type: none">• Planning informal protocol• Volunteer• IT Policy
11.	Councillor reports for future items on the agenda
12.	Date of next scheduled meeting to be confirmed as 16th March 2026

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.