

# **HORRINGER-cum-ICKWORTH PARISH COUNCIL**

Minutes of the Parish Council Meeting on Monday, 21<sup>st</sup> July 2025  
In Horringer Community Centre small meeting room at 7.30pm

Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Councillors Present: Colin Knight, Peter Crofts, Rob Brooks, Ruth Walker, Tom Lewis, Ian Frost, Sarah Levett,  
Also Present: Nicola Calder (Administrator)

## **Minutes**

1.	<b>Record Councillors' Apologies for absence - None</b> a) Council to receive apologies for absence. b) Council to consent to accept apologies received.
2.	<b>Declarations of Interest &amp; requests for Dispensations - None</b> a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
3.	<b>To consider the Approval of the Minutes of the Last Meeting – 19<sup>th</sup> June 2025 as previously circulated</b> All agreed signed by Colin Knight seconded by Peter Crofts.
4.	<b>Democratic 15 minutes Public Question Time – No public in attendance</b> Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.
5.	<b>Review Action Points from the last meeting – as previously circulated</b> <ul style="list-style-type: none"><li>• <b>AP1 – TL</b> Find a site for a new post and find out cost. <b>Carry forward.</b></li><li>• <b>AP2 - TL &amp; CK</b> to put an article together for the Bury Free Press. <b>1st Draft discussed.</b> <b>Motion we support 2 council CK all agreed. Devolution all PC agreed that we agree with the political view portrayed in the article</b></li><li>• <b>AP3—NC</b> Some of the immediate residents have not received notice of planning – <b>They have informed me it has now been received, remove.</b></li><li>• <b>AP4—NC</b> Community council meeting 23<sup>rd</sup> June SL to attend? - <b>Done</b></li><li>• <b>AP5—PC</b> will draft a letter to send to MP (Nick Timothy) and SALC complaining that they have removed the funding. - <b>Done</b></li><li>• <b>AP6—CK/NC</b> Damage to grass frontage at Lady Bristol Cottages – contact resident regarding rear access. – <b>Done</b></li><li>• Dropped kerbs could be applied for under this. <b>AP3 - NC</b> to apply. – <b>carry forward</b></li><li>• Peter Croft expressed that he would like to see a larger sign with Horringer Village. <b>AP4 – NC</b> E-mail Matthew Fox – <b>carry forward</b></li></ul>

	<ul style="list-style-type: none"> <li>• <del>AP9-CK</del> will write a letter of objection <b>DC/25/0909/FUL - Done</b></li> <li>• <del>AP10-PC</del> to write an object letter <b>DC/25/0118/OUT - Done</b></li> <li>• <del>AP11-PC</del> to write an objection letter. <b>DC/25/0937/FUL - Done</b></li> <li>• Resident e-mail re bench – All agreed – Email to residents agreeing to the bench and noting they must maintain it and secure it. <del>AP12-NC</del> - Done</li> <li>• Letter re All Saints Schools Trust – E-mail should be acknowledged <del>AP13-NC</del> - Done</li> <li>• Letter re Land at bottom of Hornbeam – Can't comment until we receive a planning application. <del>AP14-CK</del> to draft reply. - Done</li> </ul>
6.	<b>Planning Application</b> a) <b>DC/25/1127/TCA</b> - Trees in a conservation area notification - one field maple (T1 on plan) overall crown reduction by six metres - <b>The Green St Leonards Church The Street Horringer. – No Comment.</b>
7.	<b>Reports</b> a) County Councillor's Report (KS) – <b>Seen as read</b> <ul style="list-style-type: none"> <li>• Bushes opposite the Beehive, are completely covering the footpath. <b>AP5 - NC</b> e-mail Karen requesting help from the Highways to get this cleared.</li> </ul> b) Community Council Report (EB) – <b>Seen as read</b> c) Borough Councillor Report (KS) – <b>Seen as Read</b> d) Tree Report (JF) - <b>None</b> e) Chairman's Report (CK) - <b>None</b>
8.	<b>Updates</b> a) SIDs & Speed Survey (TL) – Battery failure last week, TL will monitor. It is situated opposite the Ickworth entrance at present. b) Neighbourhood Plan (PC) – Consultation meeting was attended by 100 residents. This is a substantial piece of work and will shape the village for years to come. The most comment from residents about traffic, speeding and lack of suitable footpaths. It may be worth discussion with landowners if a footpath can be created from Sharps Lane to the bottom of Hornbeam. Alongside adding footpaths in the village to the NHP– as the one along the road has various issues. c) Play area (RW) – No update d) Emergency plan (SL) – <b>AP6 – SL</b> S Levett has agreed to take this on.
9.	<b>Finances</b> a) Payment schedule and invoices to be paid – <b>All approved</b> b) Any invoices received after the agenda had gone out – <b>All approved</b> c) Approve NC hours – <b>All approved</b> d) To sign the internal control check list – <b>All approved</b> e) To consider and receive the Bank Reconciliations for period – <b>All approved</b> f) To consider the accounts for the Neighbourhood Plan. – <b>All approved</b> g) To consider the quarterly accounts, budget v's actual. – <b>All approved</b>
10.	<b>Audit 2024/2025:</b> The information for the external audit has been logged with PKF. <ul style="list-style-type: none"> <li>a) To discuss the findings of the Internal Audit and consider any recommendations that were highlighted. <b>Action plan made by NC.</b></li> <li>b) To review the effectiveness of the internal audit. – <b>All agreed effective.</b></li> </ul>

11.	<b>Correspondence</b> <ul style="list-style-type: none"> <li>a) E-mail re path on Orchard Way – Works completed.</li> <li>b) Emergency plan SL to take on.</li> <li>c) E-mail re Solar farm from Whepstead PC – We have sent an objection from the PC.</li> <li>d) E-mail re Bridleway Horringer to Bury St Edmunds – Bridle way – when will it be hard surfaced? Highways are waiting for a quote for the works. <b>AP7 – CK</b> E-mail to KS asking for a timeline.</li> <li>e) E-mail re speeding on B1066 between Shapes Lane &amp; A143 junction. KS said that not eligible for a speed reduction. This could be considered with the new Hospital development. A comment could be added to the consultation of the Hospital. <b>AP8 - CK</b> to reply to resident. Suffolk Highways have a vehicle count meter on the crossing point; can we obtain the information. <b>AP9 – NC</b> To find out.</li> <li>f) E-mail from resident re Highways issues – can we request a public footpath from Sharpes Lane and Hornbeam. NHP have identified that we need this can the PC present this. <b>AP10 – NC/CK</b> to reply to resident.</li> </ul>
12.	<b>Councillor reports for future items on the agenda</b>
13.	Date of next scheduled meeting to be confirmed as <b>15<sup>th</sup> September 2025 close of meeting 8:45pm.</b>

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.