

HORRINGER-cum-ICKWORTH PARISH COUNCIL

Notice of the Annual Parish Council Meeting on Monday, 19th May 2025
In Horringer Community Centre immediately after the Annual Village Meeting.
Members of Horringer-cum-Ickworth Parish Council are invited to attend the above meeting.

Democratic 15 minutes Public Question Time: Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

1.	Election of Chair inc. signing of the Declaration of Acceptance of Office for the position
2.	Election of Vice-Chair inc. signing of the Declaration of Acceptance of Office for the position.
3.	Record Councillors' Apologies for absence. a) Council to receive apologies for absence. b) Council to consent to accept apologies received.
4.	Declarations of Interest a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.
5.	To consider the Approval of the Minutes of the Last Meeting – 28th April 2025 as previously circulated
6.	Democratic 15 minutes Public Question Time: Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.
7.	Review Action Points from the last meeting – all as previously circulated
8.	Reports <ul style="list-style-type: none">• County Councillor's Report (KS)• Community Council Report (EB)• Borough Councillor Report (KS)• Tree Report (JF)• Chairman's Report (CK)
9.	Updates <ul style="list-style-type: none">• SIDs & Speed Survey (TL)• Neighbourhood Plan (PC)• Play area (RW)
10.	Planning applications <ul style="list-style-type: none">• DC/25/0718/HH - Langstone Manor Lane Horringer - Householder planning application - a. single storey side and front extension to form garage and roof terrace b. first floor side extension c. removal of bay window from front elevation d. replacement windows e. removal of front porch• DC/25/0732/TPO - Langstone Manor Lane Horringer - TPO 086 (1967) tree preservation order - one oak (T1 on plan and order) crown lift to five metres above ground level• DC/25/0733/TCA - Langstone Manor Lane Horringer - Trees in a conservation area notification - as per tree schedule
11.	Finances <ul style="list-style-type: none">• Payment schedule and invoices to be paid'

	<ul style="list-style-type: none"> • Any invoices received after the agenda had gone out • Approve NC hours • To sign the internal control check list • To consider and receive the Bank Reconciliations for period • Budget review – to receive budget to actual position for year ending 31.03.2025. • Year end accounts 2024/25 to approve. • Certificate of exemption for external audit - to consider and approve. • Annual Governance Statement 2024/25 - to consider and approve. • Accounting statement 2024/25 - to consider and approve. • Set date for exercise of public rights. • BACS (Bank Transfer) for the settlement of invoices/requests for payment, (provided that such payments are authorised by two bank signatories, the evidence of such authorisation is retained, and payments are reported to council) - to reconfirm acceptance of this as the preferred method of payment. • To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2025/26.
12.	Correspondence <ul style="list-style-type: none"> • Notice board • Reply from HH •
13.	Councillor reports for future items on the agenda
14.	Date of next scheduled meeting to be confirmed as 16 th June 2025

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.