

Horringer Parish Council
Administrator: Nicola Calder
The 6 Bells, The Street, Horringer, IP29 5SJ
Email: horringer-pc@outlook.com
Website: <https://horringer.onesuffolk.net/>

Meeting on Monday, 20th May 2024

**In Horringer Community Centre commencing immediately after the Annual Village Meeting.
Members of Horringer-cum-Ickworth Parish Council are duly summoned to attend the above meeting.**

Democratic 15 minutes Public Question Time: Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. The formal Parish Council meeting will follow.

1.	Election of the Chairman.	
2.	Election of the Vice Chairman.	
3.	Record Councillors' Apologies for absence.	
4.	Declarations of Interest	
5.	Public forum	
6.	To consider the Approval of the Minutes of the Last Meeting – 15 th April 2024	
7.	Review Action Points from the last meeting	
8.	<ul style="list-style-type: none">County Councillor's Report (KS)Community Council Report (EB)Borough Councillor Report (KS)Tree Report (JF)Chairman's Report (CK)	
9.	Updates SIDs & Speed Survey (TL) Neighbourhood Plan (IF)	
10.	Planning Applications <ul style="list-style-type: none">DC/24/0222/HH - 2 Hill Cottages The Street Horringer Suffolk IP29 5SN - Householder planning application - front porch.DC/24/0562/HH - 20 Meadow Drive Horringer Suffolk IP29 5SB - Householder planning application - a. single storey rear extension with four roof lights; b. first floor extension over garage	
11.	Finances <ul style="list-style-type: none">Payment schedule and invoices to be paid'Any invoices received after the agenda had gone outGov.uk e-mail addressesApprove NC hours	

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	<ul style="list-style-type: none">• To consider and receive the Bank Reconciliations for period ending 30.04.2024.• To approve and sign the internal controls checklist, Internal Control Statement, and Financial Risk Assessment for Year Ending 31.03.2024.• Budget review – to receive budget to actual position for year ending 31.03.2024.• Year end accounts 2023/24 to approve.• Certificate of exemption for external audit - to consider and approve.• Annual Governance Statement 2023/24 - to consider and approve.• Accounting statement 2023/24 - to consider and approve.• Set date for exercise of public rights.• BACS (Bank Transfer) for the settlement of invoices/requests for payment, (provided that such payments are authorised by two bank signatories, the evidence of such authorisation is retained, and payments are reported to council) - to reconfirm acceptance of this as the preferred method of payment.• To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2024-25.• Pension deceleration 15/05/24	
12.	Correspondence <ul style="list-style-type: none">• Weed Killer use in the village – update from highways• GDPR rules	
13.	Councillor reports for future items on the agenda <ul style="list-style-type: none">• Litter picking	
14.	Date of next scheduled meeting to be confirmed as 17 th June 2024 APM	

Please be aware the meeting may be filmed or recorded. Members of the public are invited to attend but are respectfully asked not to contribute during the meeting unless invited by the Chairman so to do.